

Date:
Customer Address:

Job Number:
Site:

PRE-DEMOLITION ELECTRICAL DISCONNECTION CHECKLIST

Task to Perform (in accordance with AS/NZS3000)	Technician		Supervisor	
1. Plan disconnection prior to the removal of power and lighting cabling and ensure power is isolated and tagged.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Ensure no bare conductors can contact any live parts.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3. Ensure all circuit breakers are switched 'OFF', locked and tagged.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. Ensure locking device used to lock individual circuit to prevent operation of MCCB in 'OFF' position.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. Check for auxiliary circuits and alternative power supplies and CONFIRM DEAD before commencing work.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. Have all the power cables been tested and isolated prior to the removal of power points and lights	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7. Isolate live cables in work zones.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8. Where temporary light and power cabling is in use, all cabling must be clearly tagged with construction and danger tape.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
9. Danger tags shall be placed at all points and must not remove without supervisors approval to isolate areas like switchboard, switches and cabling.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
10. Test all cabling to ensure isolation in ceiling space and wall cavities in rogue cabling, cabling fed remotely, light sensor and time clock,	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
11. Existing cabling in use in demolition areas must be labelled with danger TAGS.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
12. All power to demolition areas has been disconnected.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
13. All power to offices, consult rooms, workstations and partition walls have been isolated in all areas.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
14. All lighting / switches / exits and emergency lighting have been isolated in demo areas.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
15. All areas for demolition have been isolated.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
16.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
17.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Technician Name:

Supervisor Name:

Signature:

Date Completed:

Time Completed: